



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
(A State University established by the Govt. of NCT of Delhi)  
Sector-16-C, Dwarka, New Delhi-110078

F. No.: IPU-7/Offline Counselling/2024/ 976

Dated: 02/09/2024

**LAST & FINAL OPPORTUNITY FOR ADMISSION IN VARIOUS PG PROGRAMMES FOR ACADEMIC SESSION 2024-25**

**SCHEDULE FOR SPECIAL ROUND OF OFFLINE COUNSELLING FOR PG PROGRAMMES INCLUDING B.Ed. AND B.Ed. (SPECIAL EDUCATION) BASED ON THE MERIT OF RESPECTIVE CET/NLT FOLLOWED BY CUET**

1. This is to inform all the candidates that the Special Round of Offline Counselling will be carried out for the Seats Remained Vacant after Reporting of candidates during Spot Round 2; withdrawal of admission; cancellation of allotted seat; un-allotted seats and non-reporting of the candidates in their respective allotted Colleges etc. in various University School of Studies/ Affiliated Institutes/Colleges in various Programmes during the Academic Session 2024-25.  
  
The details of the same is given below in following Para(s).
2. **Who is eligible to participate in Special Round of Offline Counselling :**
  - (a) Special Round of Offline Counselling will be conducted only for "Not Admitted" candidates in various Programmes for the Academic Session 2024-25.  
"Not Admitted" are those candidates who have not been allotted any seat in any Round of Online/ Offline Counselling or who have not paid the requisite fee in the allotted College or who have not reported in any round of Online/ Offline Counselling or who have withdrawn their admission. It is implied that the candidates should not be in possession of a seat (in that particular programme where one is desirous of seeking admission) at the time of counseling.
  - (b) Candidates who have already taken admission in the Management Quota in affiliated Institute/ College shall not be considered in the Special Round of Offline Counseling.
3. **Allotment of Seats:**
  - (a) The allotment of seats shall be carried out irrespective of region and category on All India basis. Allotment of seat shall be in the Order of Priority of applicable CET/NLT and CUET.
  - (b) First priority will be given to respective NLT/CET (whichever applicable) Candidates for filling up of vacant seats. After exhausting CET/NLT applicants, the remaining seats will be offered to the CUET candidates in the order of merit.
4. The conduct of the Special Round of OFFLINE Counselling is to facilitate those candidates only who have not been able to get admission for certain reasons in the Online Counselling Process held so far. During the special Round of OFFLINE Counselling, the University shall ensure that allotment of seats in respective programme in any USS/College/Institute is purely on merit basis and in accordance with CUT OFF rank determined through Online Counselling of the respective programme/stream of respective college to ensure NO rank violation with respect to admitted candidates.
5. It will also be the sole responsibility of the candidate to ascertain and make sure that he/she possesses the requisite eligibility and qualifications prescribed for admission in various programmes. The candidates **MUST** go through the prescribed Eligibility conditions and Admission criteria as laid down in this Admission Brochure for 2024-25.
6. College once allotted in this Round of Counselling "WILL NOT BE CHANGED SUBSEQUENTLY".

7. Fee to be deposited at the time of counseling :

The following fee shall be paid by the candidates at the time of counseling in the form of a demand draft in favour of "Registrar, Guru Gobind Singh Indraprastha University", payable at Delhi, as per the details given below :-

Sl. No.	Particulars / Category of candidates	Amount to be paid at the time of counseling
1	"NOT ADMITTED" Candidates appearing on the merit of respective CET/NLT	*Rs.96,000/- as Part Academic Fees + Rs.2,500/- Application Fee
2	Candidates appearing on the merit of CUET (who had registered and paid the Application Fee of Rs.2,500/-)	*Rs.96,000/- as Part Academic Fees
3	Candidates appearing on the merit of CUET (who had registered BUT NOT paid the Application Fee of Rs.2,500/-)	*Rs.96,000/- as Part Academic Fees + Rs.2,500/- Application Fee

\*The Part Academic Fee will be Rs.60,000/- instead of Rs.96,000/- in case of Programme B.Ed. and B.Ed. Special Education

- (a) IT IS MANDATORY TO BRING THE DEMAND DRAFT OF APPLICABLE FEE, AS DETAILED ABOVE, AT THE TIME OF COUNSELLING.
- (b) IT IS IMPORTANT TO NOTE THAT THE CANDIDATES WHO HAD SUBMITTED A FEE OF RS.96,000/- OR RS.60,000/- CONSEQUENT UPON THE ALLOTMENT OF SEAT IN ONLINE ROUND(S) BUT SUBSEQUENTLY WITHDRAWN OR DID NOT REPORT IN THE ALLOTTED COLLEGE (STOOD NOT-REPORTED), THEIR REFUND OF FEE IS IN PROCESS. IT IS IMPLIED THAT THE FEE PAID WILL NOT BE ADJUSTED IN THIS SPECIAL ROUND OF OFFLINE COUNSELLING. HENCE, IT IS MANDATORY TO BRING THE BANK DRAFT AT THE TIME OF COUNSELLING.
- (c) The candidate will write his/her name, date of admission, phone, address, mobile no, name of the programme, CET/NLT/CUET Rank and Roll Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the respective University School of Studies / institute.

8. Documents Required at the time of counselling :-

- i. Four passport sized photographs.
- ii. CET Rank Card 2024/National Level Score Card
- iii. CET-2024 Admit Card (in original)/National Level Admit Card 2024.
- iv. Filled Admission verification form as per Appendix 6 of Part F of Admission Brochure 2024-25.
- v. Filled Preference sheet as per Appendix 11A of Part F of Admission Brochure 2024-25.
- vi. Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- vii. Mark-sheets / Certificates of qualifying examination:
- viii. The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
- ix. For Distance / Open Learning Cases:
- x. In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- xi. Physical Fitness Certificate:
- xii. All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-F in Admission Brochure 2024-25 (As per Appendix 5).
- xiii. Result Awaited: candidates seeking admission as result awaited candidate must have to submit Appendix 4 of Part F of Admission Brochure 2024-2025.



9. Programme wise schedule is given below:

VENUE: - 'E' BLOCK SEMINAR HALL, GGSIP UNIVERSITY, DWARKA CAMPUS					
Date	Course	NLT/ CET/ CUET	Category	Rank	Time
09.09.2024	B.Ed. (Special Education)	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	10:00 am
09.09.2024	B.Ed. (Special Education)	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	12:00 Noon
09.09.2024	MA (MC)	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	10:00 am
09.09.2024	MA (MC)	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	12:00 Noon
09.09.2024	M.Sc. (Yoga)	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	02:00 pm
09.09.2024	M.Sc. (Yoga)	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	02:30 pm
09.09.2024	MPT	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	03:00 pm
09.09.2024	MPT	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	03:30 pm
10.09.2024	B.Ed.	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	10:00 am
10.09.2024	B.Ed.	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	12:00 Noon
11.09.2024	M.A (English)	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	10:00 am
11.09.2024	M.A (English)	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	11:00 am
11.09.2024	M.A (Eco)	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	02:00 pm
11.09.2024	M.A (Eco)	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	03:00 pm
11.09.2024	MS (Packaging)	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	04:00 pm
11.09.2024	MS (Packaging)	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	04:00 pm
12.09.2024	MBA	CAT	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" NLT QUALIFIED CANDIDATES	NLT Rank 1 onwards	10:00 am

VENUE: - 'E' BLOCK SEMINAR HALL, GGSIP UNIVERSITY, DWARKA CAMPUS

Date	Course	NLT/ CET/ CUET	Category	Rank	Time
12.09.2024	MBA	CMAT	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" NLT QUALIFIED CANDIDATES	NLT Rank 1 onwards	12:00 Noon
12.09.2024	MBA	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	02:00 pm
12.09.2024	MBA	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	03:00 pm
13.09.2024	MCA	NIMCET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" NLT QUALIFIED CANDIDATES	NLT Rank 1 onwards	10:00 am
13.09.2024	MCA	CET	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" CET QUALIFIED CANDIDATES	CET Rank 1 onwards	12:00 Noon
13.09.2024	MCA	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	2:00 pm
14.09.2024	LLM	CLAT-PG	VERIFICATION OF DOCUMENTS AND ALLOTMENT OF SEATS ALL "NOT ADMITTED" NLT QUALIFIED CANDIDATES	NLT Rank 1 onwards	10:00 am
14.09.2024	LLM	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list	CUET Rank 1 onwards	12:00 Noon

**Reporting:** Candidates are requested to join their respective University School of Studies/ allotted college immediately

Candidates are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

(Prof. Udayan Ghose)  
Director- Incharge (Academic)

**Copy to:**

1. Controller of Finance, GGSIPU, for kind information and needful.
2. Controller of Examinations, GGSIPU for kind information
3. Finance Officer, GGSIPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
4. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
5. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
6. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
7. AR to Registrar, GGSIPU for information of Registrar.
8. Guard file.

(Dr. Vijay Kumar)  
Deputy Registrar (Academic)